

WorkCentre®
M20i
Letter-size
Black-and-white
Laser Printer



Xerox® WorkCentre® M20i Laser Printer

Power and performance
within reach



WorkCentre® M20i Laser Printer

Office machine with the drive to succeed. Meet the WorkCentre® M20i copier-printer. It performs basic office tasks with intelligence, and demonstrates a knack for high-level performance, day in and day out.

Extremely simple to use

Intuitive, simple to operate and incredibly convenient. Start with straightforward copy features that are a breeze to use. And add the functionality of network printing, fax and scan-to-email capabilities.

- Walk-up easy copying.
- Interface is easy to understand at a glance. Press a few buttons and your task is complete.
- High-quality printing on a wide range of media.
- Simple print drivers for fast installation and instant productivity.
- Powerful faxing in color or black-and-white.
- Scan in color or black-and-white.
- Simple scanning direct to PC through USB connection.

Extra smart design

Intelligent design and thoughtful feature set reduces the effort devoted to basic office tasks.

- Print directly from your network — or from the Internet (networked models*).
- Scan to email addresses with push button ease (networked models*).
- Optical Character Recognition (OCR) and Image Editing Software are included to convert scanned images into editable text documents.
- Xerox ControlCentre™ 5.0 lets you monitor fax usage, enter phonebook data and more — right from your PC.
- Remote device management tools available to easily monitor, manage and control networked devices (networked models¹).
- Optional Secure Print and Network Authentication Kit provides a higher level of document and network access security.

Excellent performance

The WorkCentre M20i copier-printer comes packed with a full range of high-performance features you won't find on other office machines in this class:

- Up to 22 ppm (Letter) speeds.
- Automatic two-sided printing and copying saves paper and produces more professional looking documents.
- Ultra-fast 33.6 Kbps fax transmission with 16MB of fax memory.
- Scan-once-print-many reliability and productivity.
- Electronic collation saves time by eliminating manual sorting.
- 100-sheet bypass tray supports envelopes, transparencies and special media.
- Optional second paper tray increases capacity to 1,200-sheets.

WorkCentre® M20i Quick Facts

- Print up to 22 ppm
- Built-in networking
- Up to 20,000 pages/month duty cycle
- 650-sheet capacity, expandable to 1150 sheets



WxDxH:
21.3 x 17.4 x 19.2 in.
540 x 441 x 488 mm



¹ Networked models include the M20 with optional Network Accessory Kit or the M20i.



The simple, intuitive design of the M20i control panel makes it easy to use. Many features are accessible with the touch of a single button.

1

Duplex Automatic Document Feeder lets you load up to 50 sheets of paper for one job.

2

Standard 550-sheet tray provides plenty of paper capacity for workgroup printing.

3

Standard 100-sheet bypass tray feeds custom sizes up to 8.5 x 14 in.

4

Optional additional tray adds 550 sheets of input capacity for a total of 1,150 sheets.

5

Automatic two-sided printing is standard.

6

Connect the way you want with built-in Ethernet, parallel and USB 2.0.

7

Address book allows you to store fax numbers and email addresses.

Security

With WorkCentre M20i, you stay in control. It offers device or optional network access protection that's safe and flexible. Optional Secure Print enables users to control when confidential documents are printed.

The M20i also includes a secure fax mode, so sensitive information prints out only when you want it to.



WorkCentre® M20i

Black-and-White Laser Printer



		WorkCentre M20i
Speed		Up to 22 ppm (letter) / 21 ppm (A4)
Duty Cycle		Up to 20,000 pages per month
Paper Handling	Paper input	Standard Duplex Automatic Document Feeder: 50 sheets
		Bypass Tray: 100 sheets
	Optional	Tray 1: 550 sheets
		Feeder: 550 sheets
Paper output	Standard	250 sheets
Automatic two-sided printing		Standard
Copy		
First-page-out-time		As fast as 8 seconds
Resolution		600 x 600 dpi
Copy features		Collation, IDCard Copy, N-Up, Poster, Reduce/Enlarge, Two-Sided, Auto Fit, Clone
Print		
First-page-out-time		As fast as 9 seconds
Resolution (max)		600 x 600 dpi, 1200 x 1200 dpi interpolated
Processor		32-bit RISC processor with video controller functionality
Connectivity		USB 2.0, Parallel, 10/100 BaseT Ethernet
Page description languages		PCL6 emulation; PostScript 3 printing support
Print features		Watermarks, N-Up, Covers, Two-Sided, Create Booklet, Toner Save, Poster
Scan		
Scan features		Up to 600 x 600 dpi, 4800 dpi interpolated, Color scanning
Scan destinations		Scan-to-email, Scan to desktop, Scan to TWAIN/WIA applications
Fax		
Speed		33.6 Kbps
Fax features		Presets up to 400 x 400 dpi, JBIG compression, color or black-and-white transmission, speed dials and group dials, two-sided, toll-save, fax forward
Memory		16 MB

Device Management

ControlCentre™ 5.0, CentreWare® Internet Services, CentreWare® Web, CentreWare DP, NDPS and HP Openview

Print Drivers

Windows® 98/NT4.0/2000/Me/XP/Vista, Mac OS® X

Media Handling

Paper Weight: Standard Tray: 16 – 24 lb / 60 – 90 gsm; Bypass Tray: 16 – 43 lb / 60 – 163 gsm; Media Types: Paper, envelopes, labels, transparencies

Operating Environment

Temperature: Maximum Range 50° – 89.6°F/10° – 32°C, Recommended Range 60.8° – 86°F/16° – 30°C; Humidity: Maximum Range 20 – 80%; Recommended Range 30 – 70%

Electrical

Power Switch: Yes; Power: 110 VAC, 50/60 Hz or 220 VAC, 50/60 Hz
Power Consumption: Average: 450 watts, Power Saver Mode: 35 watts

Dimensions (WxDxH)

21.3 x 17.4 x 19.2 in. / 540 x 441 x 488 mm, Weight: 58 lbs / 26 kg;
Unit with Second Paper Tray Option: 21.3 x 17.4 x 24.4 in. / 540 x 441 x 619 mm, Weight: 67 lbs / 30 kg; Cabinet Stand Option: 21.3 x 23.4 x 22 in. / 540 x 594 x 560 mm

Certifications

Safety: UL Safety; CSA Safety

Supplies

Toner Cartridge: 8,000 pages ¹	106R01047
Drum Cartridge: 20,000 pages ¹	113R00671
Cabinet Stand	098N01724
Second Paper Tray	498N00364
Secure Print/Network Authentication Kit	498N00568

¹ Capacities are approximate, based on 5% coverage on a letter/A4-sized page. Declared yield values in accordance with ISO19572.



For more information, call **1-877-362-6567** or visit us at www.xerox.com/office

